

**MINUTES OF THE REGULAR MEETING
OF THE WESTWOOD BOARD OF HEALTH
HELD FEBRUARY 10, 2016**

Pres. Beckman called the Meeting to order at 7:48 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were posted on the Borough Web Site on January 14, 2016. A copy of the meeting dates are on file with the Borough Clerk.

Present: Mrs. Betsy Beckman, Mrs. Donna Bott, Ms. Maria Costello, Mrs. Sabrina Johnston, Mr. Lee Tremble.

Excused

Absence: Ms. Louise Cue, Dr. Theresa A. Lardaro (Alternate #1).

Absent: Mr. Dennis Farrell.

Present: Sharon Blehl–Secretary, Angela Musella–Health Officer.

Excused

Absence: Robert Bicocchi–Council Liaison.

Guests: None.

SALUTE TO THE FLAG

Ms. Costello led those present in the salute to the flag.

PUBLIC FORUM

Mr. Tremble made a motion to open the floor to the public to discuss any topic; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None. Carried.

There being no public discussion, Mr. Tremble made a motion to close the public forum; seconded by Ms. Costello.

Voice Vote:

Ayes: All present voted in favor.

Nayes: None.

Abstained: None. Carried.

ACTIVITIES REPORTS

1) JANUARY

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for January, 2016 which are on file and available to the public:

Administrative and Supporting Services
Animal Control
Laboratory Services
Vital Records
Monies Received
Environmental Health
Communicable Disease
Maternal and Child Health
Chronic Illness
Health Education
Nursing Supervision
Miscellaneous

A discussion was held.

Ms. Costello made a motion that the Activities Reports for January, 2016 be approved; seconded by Mr. Tremble.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

MINUTES

1) NOVEMBER 10, 2015 - REGULAR MEETING

Due to a lack of quorum available to approve the November 10, 2015 Minutes they will be presented at the next meeting.

2) JANUARY 13, 2016 - REGULAR MEETING

The January 13, 2016 Minutes will be available during the next meeting.

PURCHASE ORDERS

Bills for January, 2016 in the amount of \$1,176.37 were presented to the Board Members.

Mr. Tremble made a motion that the following be accepted for payment; seconded by Ms. Costello.

Roll Call:

Ayes: Mrs. Beckman, Mrs. Bott, Ms. Costello, Mrs. Johnston, Mr. Tremble.

Nays: None.

Abstained: None.

Carried.

JANUARY PURCHASE ORDERS

G&D Surgical Clinic Supplies	\$206.25
W.B. Mason Co., Inc. Office Supplies	970.12

Carried.

NEW BUSINESS:

1) ATTENDANCE NOTIFICATION POLICY

Pres. Beckman explained that there is a lot of work that goes into preparing for the Board of Health Meetings and urged all members to please respond to meeting notifications as soon as possible. A discussion followed.

OLD BUSINESS

1) 2016 Operating Expense Budget

The 2016 Operating Expense Budget was submitted for approval during December, 2015. This will remain on the agenda until the budget is adopted by the Mayor and Council.

COUNCIL LIAISONS REPORT

There was nothing to report.

EMERGENT MATTERS:

There was nothing to report.

ADJOURNMENT

There being no further business to come before the Board at this time, Ms. Costello made a motion that the meeting be adjourned; seconded by Mrs. Bott.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:15 P.M.

Sharon Blehl
Secretary

The next meeting will be held Wednesday, March 9, 2016 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 13th day of April, 2016.