

# Borough of Westwood Demolition Check List

- \_\_\_ 1. Submit proof of a executed Developers Agreement, If Applicable
- \_\_\_ 2. Submit proof of a valid Dig number 1-800-272-1000
- \_\_\_ 3. Submit disconnection letters from PSE&G,United Water,Cable and Phone
- \_\_\_ 4. Cap sewer at curb,,Requires a inspection by Building or Plumbing  
Prior to the release of a Demolition permit
- \_\_\_ 5. Letter from a Pest control company that property was baited for rodents  
insects and termites
- \_\_\_ 6. Capping of a well, ( if any)
- \_\_\_ 7. Letter from the Homeowner or Agent, stating if there is any known Asbestos  
in the building
- \_\_\_ 8. If an oil tank or decommissioned tank is present it needs to be removed, a  
building permit is required
- \_\_\_ 9. A certified letter must be sent to all bordering properties stating the approximate date  
of demolition. Submit a copy of letter and certified slips with application.
- \_\_\_ 10. A soil movement permit is required if moving more than 150 Cubic yards of soil
- \_\_\_ 11. Proof of insurance min. \$1,000,000 policy
- \_\_\_ 12. A temporary fence must secure the entire site at all times after work starts
- \_\_\_ 13. All public sidewalks must be kept free of debris at all times
- \_\_\_ 14. If this is a long term project, a portable toilet is required on site at all times  
during construction
- \_\_\_ 15. If this is just a demolition project, site needs to be graded, seeded and maintained
- \_\_\_ 16. If demolition with new construction disturbs more than 5000 sqft. of area then approval  
from Bergen County Soil Conservation is required 201-261-4407
- \_\_\_ 17. Removal of trees requires a zoning permit

Name of person in charge (please print) \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date