

**WESTWOOD FREE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES MEETING**

MEETING DATE: Tuesday, October 25, 2011

CALLED TO ORDER: AT 7:30 PM

PRESENT: Martha Urbiel(MU), Dennis Farrell (DF), Cheryl Chang(CC), Felicia Brockner (FB), Kelly Madden – via Skype (KM), Ingrid Quinn (IQ) , Diana Bedoya (DB), Barbara Stewart (BJS)

DF read the Open Public Meeting Law

PUBLIC FORUM: No members of the public were present.

MINUTES: September 2011 - Amend to include Ingrid Quinn as being in attendance at the September meeting. Under Old Business should read Board voted unanimously to encumber the funds **in** this manner. - Motion to accept minutes _DB - 2nd - FB motion carried.

CORRESPONDENCE: - NONE

TREASURER'S REPORT: Read by DF Approved by a motion from BJS and second by DB.

Bills List: DF asked what is Win Win Solutions – MU stated they helped transfer files to new computer from old system. Motion to pay by FB 2nd by BJS motion approved.

COMMITTEE REPORTS: None

PRESIDENT'S REPORT : Reminder to Vote in the upcoming elections

DIRECTOR'S REPORT: See Attached

OLD BUSINESS:

1. Budget – committee will meet – Library budget likely to go down. Need to come up with various scenarios for different budget situations. Committee will meet and present to Board next month. By that time should have some indication from town of what numbers will look like. BJS declared library will find it difficult to cut funds, will mean a cut in service. DF stated Town is cutting other parts of WW services as well.
2. Resolution to encumber funds - DF read – Board members signed – see attached document– encumber funds from Van Pelt Grant.

3. Board also signed resolution to remove Northvale library from bccls – see attached document.
4. Boiler Energy Update – boiler installed – old boiler still in building but not in use, working well
5. Meeting with Mike Bieri - MU is working with Mr. Bieri on plan to update the front foyer for better sound and energy control. Would like to be shovel ready in case a grant is available.

NEW BUSINESS: Calendar – MU presented calendar for 2012 –same as 2011. See attached motion by CC 2nd – DB motion carried.

MEETING ADJOURNED: Motion to adjourn at 8:15 by BJS 2nd FB Motion carried.