

**BOROUGH OF WESTWOOD  
SPECIAL MEETING OF THE MAYOR & COUNCIL  
MARCH 31, 2015 AGENDA  
MUNICIPAL COMPLEX  
101 Washington Avenue  
7:30 PM**

**1. Opening of the Meeting:**

The special meeting was called to order by Mayor Birkner at 7:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a special Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**2. Roll Call:**

Mayor Birkner – Present  
Councilmember Owens – Present  
Councilmember Montana – Present  
Councilmember Miller – Present  
Councilmember Grefrath – Present  
Councilmember Bicocchi - Present  
Council President Arroyo – Present  
Borough Attorney Huntington – Present

Committee Assignments:

Public Properties  
Health & Recreation  
Fire & Ambulance  
Finance, Administration & Capital Projects  
Land Use  
Police & Emergency Management

**3. Flag Salute:**

Mayor Birkner led those present in the salute to the flag.

**4. Public Forum:**

**Motion to open Agenda/Public Forum:** Councilmember Miller      Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

**Motion to close Agenda/Public Forum:** Councilmember Miller      Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative.

**5. Resignation of Interim Administrator**

At the request of Karen Hughes, Council Member Grefrath delivered a letter from her dated March 31, 2015 resigning from the position of interim administrator as of said date. Borough Attorney Huntington noted for the record that he was in receipt of a waiver from Karen Hughes to the effect that she did not need a Rice letter for any conversation to occur regarding her employment.

**Resolution #15 - 74A: Resignation of Interim Administrator**

**Motion to adopt resolution #15-74A:** Councilmember Grefrath      Second: Councilmember Montana

Roll Call: Councilmember Owens - Yes

Councilmember Miller – Yes

Councilmember Bicocchi – Yes

Councilmember Montana - Yes

Councilmember Grefrath - Yes

Council President Arroyo – Yes

**6. Resolution #15 - 75: Executive Closed Session**

**Motion to adopt Resolution #15-75:** Councilmember Miller Second: Council President Arroyo

Roll Call: Councilmember Owens - Yes      Councilmember Montana - Yes  
            Councilmember Miller – Yes              Councilmember Grefrath - Yes  
            Councilmember Bicocchi – Yes              Council President Arroyo – Yes

**7. Reopen the Meeting:**

**Motion to reopen the meeting:** Councilmember Miller Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 9:05 pm

**8. Resolution #15 - 76: Executive Closed Session**

**Motion to adopt Resolution #15-76:** Councilmember Grefrath Second: Councilmember Bicocchi

Roll Call: Councilmember Owens - Yes      Councilmember Montana - Yes  
            Councilmember Miller – Yes              Councilmember Grefrath - Yes  
            Councilmember Bicocchi – Yes              Council President Arroyo – Yes

**9. Adjournment:**

**Motion to adjourn:** Councilmember Miller Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative.  
The time was 9:08 pm.

Attest:

*(signed)*

Russell Huntington, Borough Attorney  
Proofed by: Denise Holmes, Deputy Clerk