

MINUTES OF THE REGULAR MEETING
OF THE WESTWOOD BOARD OF HEALTH
HELD JANUARY 11, 2012

Pres. Beckman called the Meeting to order at 7:30 P.M.

President Beckman read the "Open Public Meeting Act" as follows:

In compliance with the "Open Public Meeting Act," P.L. 1975, C 231, the annual notice requirements have been satisfied. The meeting dates for the year were published in The Record on January 17, 2011. A copy of the meeting dates are on file with the Borough Clerk and a notice has been posted on the public bulletin board in the Municipal Complex.

Present: Mrs. Betsy Beckman, Ms. Louise Cue, Mr. Dennis Farrell, Dr. Theresa A. Lardaro (Alternate #2), Mr. Lee Tremble.

Excused

Absence: Mrs. Donna Bott, Mrs. Jane Concato (Alternate #1), Ms. Maria Costello, Mrs. Sabrina Johnston.

Absent:

Present: Sharon Blehl–Secretary, Angela Musella–Health Officer.

Present: Peter Grefrath–Council Liaison.

SALUTE TO THE FLAG

Council Liaison Grefrath led those present in the salute to the flag.

GUESTS: None.

PUBLIC FORUM

Mr. Tremble made a motion to open the floor to the public to discuss any topic; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None. Carried.

There being no public discussion, Mr. Tremble made a motion to close the public forum; seconded by Mr. Farrell.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None. Carried.

REORGANIZATION

NOMINATION OF PRESIDENT

A motion by Mr. Tremble; seconded by Mr. Farrell that Mrs. Betsy Beckman be nominated for President of the Board of Health for 2012.

Are there any nominations from the floor? No.

There being no nominations from the floor, Mr. Farrell made a motion that the nominations be closed; seconded by Mr. Tremble.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nays: None.

Abstained: None. Carried.

ELECTION OF PRESIDENT

A motion was made by Mr. Farrell that Mrs. Betsy Beckman be appointed President of the Board of Health for 2012; seconded by Dr. Lardaro.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

NOMINATION OF VICE PRESIDENT

A motion by Mr. Tremble; seconded by Ms. Cue that Mr. Dennis Farrell be nominated for Vice President of the Board of Health for 2012.

Are there any nominations from the floor? No.

There being no nominations from the floor, Mr. Tremble made a motion that the nominations be closed; seconded by Dr. Lardaro.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

ELECTION OF VICE PRESIDENT

A motion was made by Mr. Tremble that Mr. Dennis Farrell be appointed Vice President of the Board of Health for 2012; seconded by Dr. Lardaro.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

BOARD MEMBERS TERMS

Terms for the Board of Health Members are as follows:

Mr. Peter Grefrath was appointed Council Liaison to the Board of Health for 2012.

Mrs. Ingrid Quinn was appointed Alternate Council Liaison to the Board of Health for 2012.

- Betsy Beckman..... 12/31/2013
- Donna Bott.....12/31/2014
- Jane Concato, Alternate #1.....12/31/2013
- Maria Costello.....12/31/2012
- Louise Cue.....12/31/2014
- Dennis Farrell.....12/31/2012
- Sabrina Johnston.....12/31/2014
- Dr. Theresa A. Lardaro, Alternate #2...12/31/2012
- Lee Tremble.....12/31/2013

Mr. Farrell made a motion that the terms be approved; seconded by Mr. Tremble.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

EMPLOYEE APPOINTMENTS

Pres. Beckman offered the following employee appointments for the year 2012 under the authority of Title 26:3-19 and Borough of Westwood Municipal Code 6-18 to 6-22.

Sharon Blehl is hereby reappointed Certified Municipal Registrar/Secretary to the Board/Board of Health Director/Public Health Investigator/Pet Licensing Official/Right to Know/Hazard Communications and Bloodborne Pathogens Coordinator of the Board of Health for the year 2012.

Christine Compesi is hereby reappointed Certified Municipal Deputy Registrar/Secretary of the Board of Health for the year 2012.

Valerie T. Kerekes is hereby reappointed Alternate Deputy Registrar/ Secretary to Sharon Blehl and Angela Musella of the Board of Health for the year 2012.

Angela Musella is hereby appointed Health Officer, through a pending contract with Northwest Bergen Regional Health Commission, of the Board of Health for the year 2012.

Mr. Tremble made a motion that the Employee Appointments be approved; seconded by Dr. Lardaro.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

FINANCE COMMITTEE

Pres. Beckman chose the following Members to make up the Finance Committee for the Board of Health for 2012.

1. Betsy Beckman, President

2. Dennis Farrell, Vice President

Mr. Tremble made a motion that the Finance Committee appointments be approved; seconded by Dr. Lardaro.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

MEETING DATES

The Westwood Board of Health will hold the Regular Meetings on the following dates in the Municipal Complex, 101 Washington Avenue, Westwood, New Jersey at 7:30 P.M.

February 8, 2012

March 14, 2012

April 11, 2012

May 9, 2012

June 13, 2012

July 11, 2012

August 8, 2012

September 12, 2012

October 10, 2012

November 14, 2012

December 12, 2012

January 9, 2013

Mr. Tremble made a motion that the Meeting dates for 2012 be approved; seconded by Dr. Lardaro.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

ACTIVITIES REPORTS

1) DECEMBER:

HEALTH OFFICER, PUBLIC HEALTH INVESTIGATOR, REGISTRAR, SECRETARIAL

The Board Members reviewed the following Activities Reports for December, 2011 which are on file and available to the public:

Administrative and Supporting Services

Animal Control

Laboratory Services
Vital Records
Monies Received
Environmental Health

Communicable Disease
Maternal and Child Health
Chronic Illness
Health Education
Nursing Supervision
Miscellaneous

A discussion followed.

Mr. Tremble made a motion that the Activities Reports for December, 2011 be approved; seconded by Dr. Lardaro.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Abstained: None.

Carried.

MINUTES

1) DECEMBER 14, 2011 REGULAR MEETING

The Minutes will be addressed at the next Board of Health Meeting as there is a lack of quorum available to approve the December 14, 2011 Minutes.

VOUCHERS

Bills for December, 2011 in the amount of \$542.00 were presented to the Board Members.

Mr. Farrell made a motion that the following be accepted for payment; seconded by Ms. Cue.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nays: None.

Abstained: None.

Carried.

DECEMBER 2011 BOARD OF HEALTH VOUCHER

MGL Printing Solutions
154 South Street
New Providence, NJ 07974
2012 Dog & Cat Tags

\$ 542.00

Carried.

NEW BUSINESS :

1) ORDINANCE #12-01 FIRST READING

FIRST READING

Ms. Cue made a motion that Ordinance #12-01 be introduced and given its first reading by title only.

Pres. Beckman read the Ordinance by title only.

Mr. Farrell moved that the above Ordinance be passed on its first reading; seconded by Ms. Cue.

Roll Call:

Ayes: Mrs. Beckman, Ms. Cue, Mr. Farrell, Dr. Lardaro, Mr. Tremble.

Nayes: None.

Abstained: None.

Carried.

The Ordinance will be published in the official newspaper The Record. Copy annexed.

The Second and final passage will be read at the Regular Board of Health Meeting to be held February 8, 2012 at 7:30 PM in the Municipal Complex, 101 Washington Avenue, Westwood, New Jersey.

OLD BUSINESS

2) NORTHWEST BERGEN REGIONAL HEALTH COMMISSION CONTRACT-2012

The following section was taken from the December 14, 2011 Minutes: "Pres. Beckman received an email from Northwest Bergen Regional Health Commission explaining that they are proposing a 2% increase for the 2012 contract. The Borough of Westwood is requesting a 0% increase in the 2012 Operating Expense Budgets. Pres. Beckman asked Health Officer Musella to reconsider the amount of the increase. If an increase of any kind is deemed necessary by Northwest's Commission, an itemized breakdown of each service and indication of the reason for the increase is being requested. This will have to be provided before the Board can approve the contract. Mrs. Musella informed the Board that Northwest's Commission will be discussing the contract at their January 23, 2012 meeting."

This will be discussed at the next meeting as Northwest's Commission is meeting the end of January.

2) 2012 BOARD OF HEALTH BUDGET

On January 4, 2012 Ms. Blehl met with Raymond Herr, CFO and Robert Hoffmann, Administrator to go over the 2012 Board of Health Operating Expense Budget. Mr. Hoffmann was very impressed with the format in which the budget was presented. After going over the budget none of the line items were reduced. A discussion followed.

EMERGENT MATTERS:

1) MEETING ATTENDANCE

Pres. Beckman asked the Board Members to make every attempt to attend all Board of Health Meetings. Pres. Beckman explained that during 2011, Meetings had to be cancelled and Minutes could not be approved due to a lack of quorum. Each month Ms. Blehl sends out an email reminding the members of the next meeting. All members are asked to respond, to that email, stating your intent to attend or not attend that meeting. A discussion followed.

ADJOURNMENT

There being no further business to come before the Board at this time, Mr. Farrell made a motion that the meeting be adjourned; seconded by Dr. Lardaro.

Voice Vote:

Ayes: All present voted in favor.

Nays: None.

Carried.

The meeting adjourned at 8:10 P.M.

Sharon Blehl
Secretary

The next meeting will be held Wednesday, February 8, 2012 at 7:30 P.M. in the Municipal Complex.

These Minutes were approved at a meeting of the Board of Health of the Borough of Westwood held on the 11th day of April, 2012.