

**WESTWOOD FREE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES MEETING**

MEETING DATE: October 23, 2012

CALLED TO ORDER: 7:35p.m.

PRESENT: Dennis Farrell, Martha Urbiel, Cynthia Waneck, Felicia Brockner, Joan Ward

Dennis Farrell read the Open Public Meeting Law.

PUBLIC FORUM:

No members of the public were present.

MINUTES: Motion to accept: Could not be made, no quorum for minutes as Joan Ward was not on the Board for last month.

CORRESPONDENCE: Letter welcoming new Board Member, Joan Ward and letter acknowledging donation in memory of Rosemary Phillips was read and accepted.

TREASURER'S REPORT: Read by MU. Motion to accept: JW 2nd: FB

BILLS LIST: Motion to accept: FB 2nd: JW

COMMITTEE REPORT:

Building Committee: MU reported that the lobby project was still higher than initially budgeted but feels it is the right thing to do to go forward. Board agreed.

PRESIDENT'S REPORT: DF Still looking into a Tour de Westwood to benefit library but Westvale is not large enough, will have to look into other routes. Plan to start meeting in January. A first draft strategic plan has been developed and DF and MU will distribute for consideration and comment at next month's meeting.

DIRECTOR'S REPORT: MU reported on library activities: plans to accept the bid for the lobby project, discussed the development of the Junior Friends and their upcoming activities, discussed the switch to Polaris, an upgrade to our BCCLS system.

OLD BUSINESS:

Board approved moving forward on lobby project; MU stated that the community block grant has been submitted for a new ADA compliant circulation desk, no report on Memorials; MU distributed two policies for consideration. CW suggested the library behavior policy be vetted more thoroughly before accepting. MU suggested the social media policy may take more time to develop since this policy in general is fairly new.

The cement apron has been repaired and parking lot will go on capital budget for next year. Polaris is an upgrade to BCCLS that will be completed by December 12, 2012.

NEW BUSINESS:

New Board Member, Joan Ward was introduced.

MEETING ADJOURNED: Motion to adjourn at 8:35pm made by CW and 2nd JW.