

**WESTWOOD FREE PUBLIC LIBRARY  
MINUTES  
BOARD OF TRUSTEES MEETING**

**MEETING DATE:** Tuesday, March 27, 2012

**CALLED TO ORDER:** AT 7:30 PM

**PRESENT:** Martha Urbiel(MU), Dennis Farrell (DF), Cheryl Chang(CC), Diana Bedoya (DB) , Felicia Brockner (FB), Kelly Madden (KM), Barbara Stewart(BJS) Cynthia Waneck(CW)

DF read the Open Public Meeting Law

**PUBLIC FORUM:** No members of the public were present.

**MINUTES:** February 2012 – Under old business /Budget - CW would like to amend to read “took a decrease in health benefits.” Motion to accept - KM - 2<sup>nd</sup> - DB Motion carried.

**CORRESPONDENCE:**

1. MU read a Thank You note from Elizabeth Foster. Correspondence from attorney
2. Stephen Roth regarding donation left to library in will of Thelma Muskowitz.
3. DF noted the Board of Trustees should recite Pledge of Allegiance before meeting
4. From Mayor Birkner see attached letter regarding conduct of all Open Public Meetings and the use of email

**TREASURER’S REPORT:** Read by DF Approved by a motion from BJS and second by FB.

Bills List: CC asked what is the Amazon .com check #4282 – MU stated DVD purchase as this is the best price for DVDs. MU stated check #4293 is a payment for repair of the leak in the library basement last month.

Motion to pay by DB, second by CC. Motion approved.

**COMMITTEE REPORTS:** Committee - lobby project set to begin in August or September 2012.

**PRESIDENT’S REPORT:** Working on updating children’s are of library. Meeting at this point turned over to BJS (7:45) as DF and CW left for another meeting.

**DIRECTOR’S REPORT:** See Attached.

**OLD BUSINESS:**

1. Budget – cut by \$60,000able to make adjustment in Health Benefits.
2. Out of Town Memberships- motion put forth to allow residents of other towns to purchase a WW library membership. These memberships are only good for WW library contents and do not include ebooks. Motion made by KM – second by CC Motion carried.

3. Check updates/corrections – check #4254 was not for ESL but for Elevator inspection Check # 4279 – repair cost for fire alarm, check# 4259 annual service charge for fire alarm, check #4253 to Borough for ESL salary

**MEETING ADJOURNED:** Motion to adjourn at 8:25 by KM 2<sup>nd</sup> DB Motion carried.