

BOROUGH OF WESTWOOD
PUBLIC MEETING OF THE MAYOR & COUNCIL
MARCH 20, 2012 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:30 PM Executive Closed Session/8:00 pm Public Session

1. Opening of the Meeting:

The meeting was called to order by Council President Waneck at 7:30 pm. Council President Waneck then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Birkner – Absent (arrived 7:48)
Councilmember Grefrath – Present
Councilmember Miller - Present
Councilmember Phayre – Absent (arrived 7:32)
Councilmember Quinn - Present
Councilmember Sciara - Present
Council President Waneck - Present
Borough Administrator Hoffmann – Present
Borough Attorney Huntington - Present

Committee Assignments:

Health & Recreation
Police & OEM
Finance, Administration & Capital Projects
Land Use
Fire & Ambulance
Public Properties

3. Resolution #12 - 83: Executive Closed Session

Motion: Councilmember Miller Second: Councilmember Sciara

Roll Call: Councilmember Grefrath – Yes	Councilmember Miller – Yes
Councilmember Phayre – Absent	Councilmember Quinn – Yes
Councilmember Sciara – Yes	Council President Waneck – Yes

4. Reopen the Meeting:

Motion to reopen the meeting: Council President Waneck Second: Councilmember Sciara

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 7:52 pm.

5. Roll Call II:

Mayor Birkner – Present
Councilmember Grefrath - Present
Councilmember Miller – Present
Councilmember Phayre - Present
Councilmember Quinn – Present
Councilmember Sciara - Present
Council President Waneck - Present
Borough Administrator Hoffmann – Present
Borough Attorney Doyle - Present
Borough Engineer Senkevich - Present
Borough Clerk Hughes – Present

6. Flag Salute

Councilmember Miller gave the invocation. Mayor Birkner led those present in the salute to the flag.

7. Minutes – February 1 Budget Meeting, February 7 Work Session, February 15 Budget Meeting, February 21 Public Meeting, February 22 Budget Meeting

Motion to adopt the February 1, 2012 Budget Meeting Minutes: Councilmember Grefrath
Second: Councilmember Miller

Roll Call:	Councilmember Grefrath – Yes	Councilmember Miller – Yes
	Councilmember Phayre – Yes	Councilmember Quinn – Yes
	Councilmember Sciara – Yes	Council President Waneck – Yes

Motion to adopt the February 7, 2012 Work Meeting Minutes: Councilmember Grefrath
Second: Councilmember Phayre

Roll Call:	Councilmember Grefrath – Yes	Councilmember Miller – Yes
	Councilmember Phayre – Yes	Councilmember Quinn – Yes
	Councilmember Sciara – Abstain	Council President Waneck – Yes

Motion to adopt the February 15, 2012 Budget Meeting Minutes: Councilmember Grefrath
Second: Councilmember Phayre

Roll Call:	Councilmember Grefrath – Yes	Councilmember Miller – Yes
	Councilmember Phayre – Yes	Councilmember Quinn – Yes
	Councilmember Sciara – Yes	Council President Waneck – Yes

Motion to adopt the February 15, 2012 Executive Meeting Minutes: Councilmember Grefrath
Second: Councilmember Phayre

Roll Call:	Councilmember Grefrath – Yes	Councilmember Miller – Yes
	Councilmember Phayre – Yes	Councilmember Quinn – Yes
	Councilmember Sciara – Abstain	Council President Waneck – Yes

Motion to adopt the February 21, 2012 Public Meeting Minutes: Councilmember Grefrath
Second: Councilmember Phayre

Roll Call:	Councilmember Grefrath – Yes	Councilmember Miller – Yes
	Councilmember Phayre – Yes	Councilmember Quinn – Yes
	Councilmember Sciara – Abstain	Council President Waneck – Yes

Motion to adopt the February 22, 2012 Budget Meeting Minutes: Councilmember Grefrath
Second: Councilmember Phayre

Roll Call:	Councilmember Grefrath – Yes	Councilmember Miller – Yes
	Councilmember Phayre – Yes	Councilmember Quinn – Yes
	Councilmember Sciara – Abstain	Council President Waneck – Yes

8. Reports of Committees and Officials:

A) Mayor's Report

1) HUMC

Mayor Birkner reported that work has begun on the interior of the HUMC facility. They anticipate opening the hospital in early 2013. The appeal from Englewood and Valley Hospitals has been filed with the State Health Commissioner. It is expected they will go to the legal system

after that.

2) County Park Pathway to Westvale

Mayor Birkner announced that the County Park pathway connecting to Westvale is essentially complete. The County will be planting 190 trees along the path plus additional plantings along the brook to stabilize the bank. Mayor Birkner encouraged residents to enjoy the Westvale facility but to keep dogs on a leash unless they are in the dog park.

3) 2012 Budget

Mayor Birkner congratulated the Council, CFO and Administrator for their work on the budget, applauding their dedication and diligence.

B) Engineer's Report

1) Bi-weekly Report

Mr. Senkevich reviewed the bi-weekly report, a copy of which is attached.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects:

a) Budget Overview

Councilmember Phayre's remarks regarding the budget are attached.

b) Introduction of Ordinance # 12-3: An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

BE IT RESOLVED that Ordinance #12-3 entitled "An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank" is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with an April 17, 2012 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Phayre

Second: Council President Waneck

Roll Call: Councilmember Grefrath – Yes Councilmember Miller – Yes

Councilmember Phayre – Yes Councilmember Quinn – Yes

Councilmember Sciara – Yes Council President Waneck – Yes

c) Resolution #12 - 84: Introduction of 2012 Municipal Budget

Motion to adopt Res. #12- 84: Councilmember Phayre

Second: Council President Waneck

Roll Call: Councilmember Grefrath – Yes Councilmember Miller – Yes

Councilmember Phayre – Yes Councilmember Quinn – Yes

Councilmember Sciara – Yes Council President Waneck – Yes

2) Police and OEM:

a) Shared Dispatch Test

Councilmember Miller reported that the dispatch test for the four municipalities was held yesterday. The results were positive.

3) Fire and Ambulance:

No report.

4) Public Properties:

a) Library Update

Council President Waneck announced that the chicks are hatching at the library. Councilmember Sciara expounded on how much his grandchildren have been looking forward to it.

b) DPW Update

Council President Waneck reported that there are no adverse impact on services in the budget.

Recycling is being outsourced and will go to a once a week schedule. There should be more recyclables collected in a weekly pickup. Outsourcing will free DPW workers for other work including maintaining Westvale Park. Mayor Birkner added that there can now be a stepped up maintenance program for catch basins. Council President Waneck added that the weekly recycling schedule will begin July 1.

5) Land Use:

No report.

6) Health and Recreation:

a) Recreation Update

The annual egg hunt will be held on April 7 at 10:30 am. The Easter Bunny will be present.

Recreation will no longer use the term 'senior' for the 50+ age group. They will be announcing the new terminology at the next meeting.

b) Board of Health Update

The Board of Health has determined it would prefer there be two inspections per year for all food establishments, including restaurants.

c) Memorial Bench Program

Councilmember Grefrath advised that the installation of the second Memorial Bench is almost completed. Six benches in total have been ordered.

D) Attorney's Report

1) JIF Training

Mr. Huntington advised that he will be conducting loss control training for department heads on March 26 on behalf of the JIF.

E) Administrator's / Clerk's Report

1) Bridge Culverts

Mr. Hoffmann advised that there is a draft resolution in the book for review. The matter will be discussed further at the work session.

9. Agenda/Public Forum:

Motion to open the Agenda/Public Forum: Councilmember Miller

Second: Councilmember Sciara

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Phil Picinich, 43 Ash Street – thanked the Borough for the opportunity to work under the Hurricane Irene grant. Mr. Picinich thinks combining Police Dispatch services is a phenomenal idea that will save money and increase efficiency. Mayor Birkner thanked him for the work he did under the grant. Mr. Hoffmann noted there was a second worker hired under the grant, James Howard. Both men did a great job and were a pleasure to work with.

Motion to close the Agenda/Public Forum: Councilmember Miller

Second: Councilmember Sciara

Voice Vote: A voice vote was taken with all present voting in the affirmative.

10. Ordinances of First & Final Reading:

Ordinances on First Reading

12-4 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing A Supplemental Appropriation Of \$21,000 For The Railroad Signalization Project For The Borough Of Westwood And Providing For The Issuance Of \$19,950 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same

BE IT RESOLVED that Ordinance #12-4 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey, Providing A Supplemental Appropriation Of \$21,000 For The Railroad Signalization Project For The Borough Of Westwood And Providing For The Issuance Of \$19,950 In Bonds Or Notes Of The Borough Of Westwood To Finance The Same” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with an April 17, 2012 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Phayre

Second: Councilmember Quinn

Roll Call:	Councilmember Grefrath – Yes	Councilmember Miller – Yes
	Councilmember Phayre – Yes	Councilmember Quinn – Yes
	Councilmember Sciara – Yes	Council President Waneck – Yes

11. Presentation of Bills, Financial Reports and Resolutions:

Mayor Birkner advised that the following Resolutions would be enacted in one motion. Councilmembers

who wished to remove any Resolution(s) to be voted upon separately, had the opportunity to do so at this time, and said Resolutions would be considered separately. Resolutions g and m were removed at this time for separate discussion. Council President Waneck questioned why the bill for evidence tracking software was applied to the beautification trust. Mr. Hoffmann will ensure it is applied correctly. Council President Waneck asked if the light payment on the bill list reflects the negotiations with PSE&G. Mr. Hoffmann said it is what had been discussed with PSE&G and the BPU. Council President Waneck asked that it be removed and not paid until resolved. Resolutions k and l were added.

Resolutions as Consent Agenda:

- a) **Resolution #12 - 85: Bill List & Statement of Cash**
- b) **Resolution #12 - 86: Reserve Budget Transfer – Prior Year 2011**
- c) **Resolution #12 - 87: Authorizing Refund of Taxes**
- d) **Resolution #12 - 88: Rescheduling the April Public Meeting Date**
- e) **Resolution #12 - 89: Authorizing Additional Expenditure for Changes to Broadway Intersection Improvements Plans**
- f) **Resolution #12 - 90: Authorization to Prepare Plans and Bid Phase 1 Improvements to Veterans Park**
- g) **Resolution #12 - 91: Approval of Fire Department By-Laws Amendment**
- h) **Resolution #12 - 92: Authorizing Disposal of Surplus Property by Online Auction**
- i) **Resolution #12 - 93: Opposing A2095/S818**
- j) **Resolution #12 - 94: Award/Reject Recycling Bid**
- k) **Resolution #12 - 95: Authorization to Purchase Lawn Mower**
- l) **Resolution #12 - 96: Authorization to Solicit Quotes and Select Vendor for Lawn Chemical Application**

Motion to adopt resolutions #12-85 through #12-96: Councilmember Grefrath

Second: Councilmember Quinn

Roll Call: Councilmember Grefrath – Yes Councilmember Miller – Yes
 Councilmember Phayre – Yes Councilmember Quinn – Yes
 Councilmember Sciara – Yes Council President Waneck – Yes

12. Adjournment:

Motion to adjourn: Councilmember Sciara Second: Councilmember Miller

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 8:38 pm.

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk